

Database Design, CSCI 340, Spring 2016
Information Stewardship Paper

Updated Jan. 10, 2016

Jan. 29 – Topic & References (10 pts)
Feb. 17 – Thesis & Arguments (10 pts)
March 7 – Paper (80 pts)

Standardized Written Assessment Form

Form updated: 6/26/07

Course Number: CSCI340

Semester: Spring 16

Date: March 7, 2016

Topic: Information Stewardship

Evaluator: Celia Schahczenski

Instructor: Celia Schahczenski

Paper types: (1)Personal (2)Argumentative (3)Informative (4)Compare-and-Contrast

Content 1 = Poor, 2 = Needs Improvement, 3 = Satisfactory, 4 = Exceptional

Material is relevant to topic*	1 2 3 4
Topic is explored in depth	1 2 3 4
Paper is accurate	1 2 3 4
Reliable sources were used	1 2 3 4

Organization

Title and subheadings are used*	1 2 3 4
Appropriate introductory paragraph is given*	1 2 3 4
Paragraphs are cohesive*	1 2 3 4
Clear conclusion or summary is given	1 2 3 4

Mechanics

Paper tone is appropriate for the topic*	1 2 3 4
Grammar, spelling, and punctuation are appropriate for a professional, reviewed journal*	1 2 3 4
Paper is the appropriate length*	1 2 3
References are in APA format*	1 2 3

* See notes on the back.

Comments:

Notes

Content

Material is relevant to topic – The paper is cohesive and every paragraph in it relates to the thesis for argumentative papers and to the paper topic for all other types of papers.

Organization

Title and subheadings are used – Paper has a title and at minimum three sub-headings: an introduction, conclusion, and at least one sub-heading for the body.

Appropriate introductory paragraph is given – The introductory paragraph depends on the paper type. For a personal or informative paper the introductory paragraph summarizes the paper's topic and scope. For an argumentative paper it states a thesis. This thesis must have a subject and an arguable claim. For a compare-and-contrast paper it sets forth what will be compared.

Paragraphs are cohesive – all of the sentences related to a single theme or subject. One way to do this is to begin the paragraph with a topic sentence which has a subject and a claim. Every sentence in the paragraph relates to the initial topic sentence. The paragraph ends with a concluding or transitional sentence.

Mechanics

Paper tone is appropriate for the topic – Non personal papers have a formal tone.

Grammar, spelling, and punctuation are appropriate for a professional, reviewed journal - Avoid slang, clichés and directly addressing the reader. Personal pronouns (we, I, you) are only present in personal papers.

Paper is the appropriate length - Paper is the assigned length (within 5% on the low side and 15% on the high side). Papers way out line will be scored "poor" on this attribute.

References are in APA format – APA is the American Psychological Association. You can borrow a recent edition of the Publication Manual of the American Psychological Association in the CS/Math departmental office. If all reference list entries are in compliance as well as all in-text citations the score is "satisfactory."