

Oral Assessment Form

Form updated: 4/21/2014

Course Number: CSCI/ESOF 494 **Semester:** Sp18 **Date:**

Presenter:

Evaluator:

Topic:

Audience types: (1) General (2) Peers

Content 1 = Poor, 2 = Needs Improvement, 3 = Good, 4 = Excellent

Material is relevant to topic	1 2 3 4
Topic is explored in depth	1 2 3 4
Student is competent and knowledgeable about topic	1 2 3 4
Reliable sources were used	1 2 3 4
Presenter shows a recognition of the need for and an ability to engage in professional development and life - long learning	1 2 3 4

Organization

Clear overview / objectives are given	1 2 3 4
Major issues are covered	1 2 3 4
Presentation has a logical sequence with smooth transitions	1 2 3 4
Clear conclusion or summary is given	1 2 3 4

Delivery

Student projects confidence and mastery	1 2 3 4
Student is relaxed, natural and spontaneous*	1 2 3 4
Student speaks clearly*	1 2 3 4
Appropriate vocabulary and grammar are used	1 2 3 4
Infrequent use of notes are made	1 2 3 4
Students maintains eye contact with audience	1 2 3 4
Effective use is made of visual / technical aids*	1 2 3 4
Presentation is within the time limitations*	1 2 3 4
Answers questions effectively (demonstrates knowledge of topic)	1 2 3 4

* See notes on the back.

Comments:

Notes

Delivery

- Student is relaxed, natural and spontaneous – the presentation was not rushed
- Student speaks clearly – No um's, ah's, etc.
- Effective use is made of visual / technical aids - Avoid distracting special effects
- Presentation is within the time limitations - The length of the presentation is within the specified times, neither too long nor too short